## HANNAH'S HAVEN, A TEEN CHALLENGE CENTER P. O. BOX 14724 GREENSBORO, NC 27415

## **Volunteer Guidelines**

Thank you for choosing to be a part of the ministry of Hannah's Haven. It is our wish that you will find your time here rewarding and personally satisfying.

Hannah's Haven is a decidedly evangelical Christian ministry. Due to the Christian nature of our program, we do require that you be an active church member and a believer in Jesus Christ.

We have prepared the following guidelines for you. They are for your benefit in assisting us to better minister to the women who come to our program seeking a new way of life. We welcome any questions you may have concerning any of these guidelines and ask that you adhere faithfully to each one.

- As a Bible-based, Christ-centered program, we believe the answer to the
  problems our students face is found through a personal relationship with
  Jesus Christ. Therefore, it is our desire that as you work around them that you
  encourage them to look to Jesus Christ for strength and the answers to their
  problems.
- 2. We are depending on you. Please make every effort to follow the schedule and be on time as agreed upon between you and the Director. Please notify the Director at least twenty-four hours in advance if you are unable to report for duty as scheduled.
- 3. As a volunteer you are subject to the same confidentiality regulations as is the staff. State and Federal regulations prohibit the disclosure of the presence and status of students enrolled in our program.
- 4. You may engage in casual conversation with the students, but are prohibited from engaging in "counseling sessions" with them unless you have been placed in a ministerial or mentoring work position.
- 5. You are not allowed to do personal favors for current students without permission from the Director, such as loan money, make phone calls, send letters, or help assist them in departing from the program. If any student approaches you and asks for your assistance for any of these, you are required to report it to the Director immediately.
- 6. Smoking, drinking alcohol, and/or using or bringing any illicit drugs on Hannah's Haven property is strictly forbidden.
- 7. Please do not give a student your phone number or ask them to call you.
- 8. Please do not buy gifts for a student without permission from the Director.

9. Please adhere to a one hour session and do not go beyond that time – this is for you and for your student.

We thank God for you! We appreciate your willingness to come and be a part of the Hannah's Haven ministry. We hope that, besides working here, you will promote Hannah's Haven in your church, community, and among your friends. Let your Pastor know that he/she may feel free to call on us if he/she knows someone who may be in need of our program, or they would like us to come and do a program in your church. You may help by promoting volunteerism with Hannah's Haven among your friends. We are usually in need of more volunteers to help. As a satisfied volunteer, you are the most effective way we have of recruiting others to volunteer.